

Chapter 3 **Responsibilities**

3.1. **Headquarters, USACE OPERATIONS CENTER (UOC).** The UOC shall:

- a. Retain management control of the DTOS program. The USACE Operations Center will coordinate deployment of DTOS assets for the USACE Deputy, G3.
- b. Receive and approve or disapprove requests relative to the activation and deployment of DTOS assets.
- c. Provide guidance to the RSC and the DTOS Management Team for deployment and movement of DTOS assets.

3.2. **READINESS SUPPORT CENTER (RSC).** The RSC shall manage and execute the DTOS program for the Chief, UOC.

3.3. **DTOS MANAGEMENT TEAM.** The DTOS Management Team shall:

- a. Develop, coordinate and execute the training of custodial Districts in the operation, use, required maintenance, and reporting requirements of the DTOS.
- b. Program and manage DTOS funds.
- c. Manage the maintenance/repair of DTOS assets.
- d. Maintain DTOS property accountability.
- e. Review maintenance records and verify the adequacy of maintenance performed by the custodial districts.
- f. Review and make recommendations to the UOC on requests for DTOS deployment.
- g. Coordinate approved DTOS deployment actions with the requesting Division/District.
- h. Provide support for deployment of the DTOS for emergency response actions, movements to safe havens pending emergency response actions, and readiness exercises.
- i. Manage all DTOS assets.
- j. Maintain contact and coordination with the Custodial District Support team, the RSC, and the UOC.

3.4. **DTOS CUSTODIAL DIVISION**. The custodial Division shall ensure support to the DTOS program.

3.5. **DTOS CUSTODIAL DISTRICT**. The custodial District shall:

- a. Provide necessary logistical and personnel support to the DTOS program.
- b. In coordination with RSC and DTOS Management Team, select and train personnel.
- c. Coordinate all movements and actions through the RSC, DTOS Management Team to UOC.
- d. Ensure DTOS support team and assets are prepared to deploy.
- e. Provide local administrative support to the DTOS.
- f. Ensure performance of the required equipment maintenance, checks and services (EMCS), and safety inspections.
- g. Report equipment discrepancies to the DTOS Management Team.
- h. Ensure required monthly reports are provided to the DTOS Management Team. (See SOP).
- i. Ensure that the DTOS SOPs are followed.

3.6. **RRV/ECCV* DEPLOYMENT TEAM**. *NOTE: Applies to ECCV only when ECCV is deployed separate from the DTOC. Each RRV/ECCV Deployment Team shall:

- a. Ensure that the team consists of a primary and alternate three-person team (maximum) with a minimum of one commercially licensed driver with appropriate endorsements on each team. The team consists of a Team Leader, a Support Specialist, and a Command, Control, Communications, and Intelligence (C3I) Specialist. The Team Leader shall be knowledgeable of operations/emergency management procedures. The Logistics Support Specialist shall be a person knowledgeable of logistics procedures, and the C3I Specialist shall be a person knowledgeable of information management equipment and procedures. Any of the deployment team with a commercial driver's license containing the proper endorsements may serve as vehicle driver. Team members will be cross-trained so as to serve in more than one capacity, e.g., the Team Leader may also serve as the C3I Specialist.

- b. Supervise/Perform scheduled DTOS maintenance and readiness checks on the assigned DTOS equipment/vehicles as required by manufacturers and HQ, USACE guidance. (See SOP)
- c. Perform the RRV/ECCV deployment team duties described in detail in the SOP.
- d. Deploy and operate their assigned DTOS equipment/vehicles, as directed by the UOC and the RSC.
- e. Ensure all personnel and logistical records are kept current.

3.7. **DTOC DEPLOYMENT TEAM**. Each DTOC Deployment Team shall:

- a. Be composed of USACE personnel obtained from the custodial Division. Team members may be selected from any District within the custodial Division, keeping response time in mind.
- b. Consist of a primary and alternate six-person team (maximum) with at least three commercially licensed drivers with appropriate endorsements. The team shall consist of:
 - 1. A Team Leader, knowledgeable of operations/emergency management procedures. (Note: The Team Leader with the appropriate communications skills may also serve as the C3I Specialist).
 - 2. A Support Specialist, knowledgeable of logistics procedures.
 - 3. A Command, Control, Communications, and Intelligence (C3I) Specialist, knowledgeable of information management equipment and procedures.
 - 4. Three commercially licensed drivers with the proper endorsements. (Note: Any of the deployment team members with a commercial driver's license containing the proper endorsements may serve as vehicle driver).
- c. To the maximum extent practicable, be cross-trained in order to serve in more than one capacity.
- d. Perform scheduled DTOS maintenance and readiness checks on the assigned DTOS equipment on a regular basis as specified in this regulation.
- e. Perform the DTOC team member duties described in detail in the SOP.

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f. Deploy and operate their assigned DTOS equipment, as directed by the UOC and the RSC.

g. Ensure all personnel and logistical records are kept current.

3.8. **CTOC DEPLOYMENT TEAM**. Each CTOC Deployment Team shall:

a. Be composed of USACE personnel obtained from within the custodial Division.

b. Consist of a primary and alternate three-person team (maximum). The team shall consist of a Team Leader, a Logistics Support Specialist, and a Command, Control, Communications, and Intelligence (C3I) Specialist.

c. Perform scheduled maintenance and readiness checks on the assigned equipment as specified in this regulation.

d. Perform the CTOC team member duties described in the SOP.

e. Deploy with their assigned CTOC equipment and operate the equipment, as directed by the UOC.

f. Ensure all personnel and logistical records are kept current.

3.9. **AFFECTED/IMPACTED/HOST DIVISION/DISTRICT**. The Division/District shall:

a. Provide necessary logistical support. Logistical support may include, but is not limited to, communications (landlines, etc.), security, sanitation, shore power, fuel, temporary quarters, and setup locations.

b. Coordinate requests for DTOS asset deployment, redeployment, or movement through the DTOS Management Team Leader.